

# Scholar/Athlete Team Award Program Nomination Form Instructions

## Head Coach:

### 1. Contact information

- Enter the team or club name and the name and contact information for the Head Coach. This person will serve as the single contact person for the NYSSRA Scholar/Athlete Team Award Program and their contact information will be used for acknowledging receipt of forms, confirming data, sending award materials and other correspondence.

### 2. List rowers on Team Roster

- A minimum of 9 rowers is required to be considered for Scholar/Athlete Team recognition. All rowers listed must be eligible Varsity competitors with the exception of injured rowers.
- On the Team Roster list the rowers and their grade in alphabetical order. If your team contains rowers from more than one school use one nomination form per school, answer yes to the "Multiple Schools Team" question and indicate how many rosters you will be submitting. Rosters will be merged by the SATAP Committee.
- Indicate verification of rowers' eligibility with the signature of the Head Coach or Athletic Director at the bottom of the form.

### 3. Submit rosters to schools for GPA data

- Submit your team rosters to the appropriate school official for them to record on the nomination form each rower's GPA earned during the season marking period(s).

## School Officials:

### 1. Add GPA data

- Round the GPA earned during the season marking period(s) to the nearest thousandth. (92.1258 = 92.126, 91.6742 = 91.674).
- If letter grades are reported, convert to number grades as follows:

A+ = 100	B+ = 88	C+ = 78	D+ = 68
A = 95	B = 85	C = 75	D = 65
A- = 92	B- = 82	C- = 72	D-/E/F = 0
- Do not use weighted grades when computing GPAs.

### 2. Verify accuracy of GPAs

- Have the principal or appropriate official indicate the accuracy of the GPAs listed by signing their name at the bottom of the nominations form.

### 3. Submit Nomination Form

- Please return the nomination form by mail, email or fax by the appropriate deadline:

#### Submission Options

##### **By mail:**

NYSSRA Scholar/Athlete Team Award  
Program  
c/o Connie Trigger  
2208 Grand Boulevard  
Niskayuna, NY 12309

##### **By fax:**

(518)381-4508

##### **By email**

NYSSRAScholars@gmail.com

#### Deadlines

**Fall:** 1st Friday in December

**Spring:** 3rd Friday in May

**Remember to include with your submission a \$10 processing fee for each team nominated. Make checks payable to NYSSRA SATAP.**

## New York State Scholastic Rowing Association Scholar/Athlete Team Award Program Nomination Form

**2009 Deadlines:     Spring: May 15, 2009     Fall: December 4, 2009**

Team/Club name\*: \_\_\_\_\_ ( ) Boys' Team ( ) Girls' Team

Head Coach\*\*: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Local newspaper: \_\_\_\_\_

\* List name as it should appear on NYSSRA Scholar/Athlete Team Award Program certificate and in press releases.

\*\*This contact information will be used for acknowledging receipt of forms, confirming data, sending award materials and other correspondence.

### Head Coach:

- Please print the names of rowers and their grade in alphabetical order on the team roster below.
- If additional space is required, duplicate page 2 of this form.
- If your team is composed of rowers from more than one school, please use a separate sheet for each school and indicate how many rosters total you will be submitting.

### School Official:

- Please list the GPA of each rower listed on this team roster.
- Round GPA numbers to the nearest thousandth. (92.1258 = 92.126, 91.6742 = 91.674).
- If letter grades are reported, convert to number grades as follows:
 

A+ = 100	B+ = 88	C+ = 78	D+ = 68
A = 95	B = 85	C = 75	D = 65
A- = 92	B- = 82	C- = 72	D-/E/F = 0
- Do not use weighted grades when computing GPAs.

**Roster of rowers on this team attending:** \_\_\_\_\_  
(Name of school and/or district)

1	Student name	Grade (10-12)	Grade point average			
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

